

**Mekong River International Schools Association**

**CODE OF CONDUCT**

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**1. Smoking, drinking alcohol, drug use and / or possession, or extremely inappropriate behavior:**

Smoking, drinking alcohol, drug use and / or possession, or extremely inappropriate behavior will not be permitted at any time during a *MRISA* Exchange.

Penalty: In the case of an infraction, the host school Head (or his / her representative) will remove the student from the event. The host school Head (representative) will consult with staff conducting the event and with the student's school Head. Following that consultation, the host school Head (representative) may recommend the following disciplinary action to the *MRISA* Executive Secretary: a) The student will be sent home at the student's expense, and b) the student will not be allowed to participate in *MRISA* events for the following 12 months. The Executive Secretary will decide upon the recommended disciplinary action. The student's home school will have the option to impose further disciplinary action.

Responsibility: Host School Principal

**2. Local transportation:**

Travel to and from an Exchange will be provided only by the host school parents utilizing drivers or taxis employed by the parents. Students are not to be transported in cyclos or motorbikes. Exceptions, if any, will be communicated to visiting schools by host schools in advance of the Exchange.

Penalty: The consequences of this violation will be suspension from all activities for 24 hours. If the violation occurs on the last day of the Exchange, the student will be suspended from all activities on the last day. It will be at the option of the student's home school to impose further appropriate disciplinary action.

Responsibility: Host School Principal

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#### **3. Unscheduled Activities:**

Students may not participate in unscheduled activities on their own or in small groups without the express permission of their respective visiting exchange coordinator, the host exchange coordinator and the host parents involved. Host families can require students to remain at home rather than attending an unscheduled activity. Each guest student is responsible to his / her host parent and must keep those parents informed of his / her specific whereabouts at all times.

Responsibility: Host School Principal

#### **4. Curfew:**

Each middle school and high school student must be in the host family's home by 10:00 pm during Exchanges, at the latest, or at an alternative earlier time as designated by the Administrator-in-Charge at the host school. Exception: At Cultural Exchange evening events, both middle and high school students must be in the host family's home by 10:00 pm.

Penalty: The consequences of this violation will be suspension from all remaining activities, at the coach's discretion. If the violation occurs on the last day of the Exchange, the student will be suspended from all activities on the last day. It will be at the option of the student's home school to impose further appropriate disciplinary action.

Responsibility: Host School Principal

#### **General**

- a) If any behavior violation occurs, the Host Administrator will communicate the details of the violation, in writing, to the guest student's visiting exchange coordinator and to the guest student's head administrator.
- b) The administration encourages students to seek advance assignments from their teachers prior to departure. The host school will set aside times and locations for student study.

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- c) Guest students and the visiting exchange coordinator will receive a list of details for each activity. Students are expected to follow the rules and must attend the scheduled activities as listed in the Activities Program.
- d) Students may not use any medications unless prescribed and / or administered by a licensed medical physician, host school medical personnel or cleared and recorded by the Activity Director.
- e) Students and parents may not contact the host school or the host family to change assigned housing. Housing is the sole responsibility of the host school.
- f) In the event that medical treatment, emergency care or evacuation is needed for the student, the student's parents will reimburse the student's school in full for expenses incurred.

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I have read the above and I willingly accept the *MRISA* Activity Rules and Regulations as expressed here in the *MRISA* Code of Conduct. I agree to accept responsibility for the wellbeing of the student staying in my home throughout the MRISA Exchange.

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Signature of Parent

\_\_\_\_\_  
Date

I have read the above and I willingly accept the *MRISA* Activity Rules and Regulations as expressed here in the *MRISA* Code of Conduct.

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Signature of Student

\_\_\_\_\_  
Date

Revised version of June 2005